

ENVISION SCIENCE ACADEMY
Board of Directors Meeting
Wednesday, August 7, 2013, 7:00-8:00 PM
5603 Capital Blvd, Raleigh, NC 27616

Attendees:

A. Monica Cutno, President
Marla Mills-Wilson, Vice President
Portia Scott, Secretary/Treasurer
Sonal Krishna
Roland Lewis
Diego Torres

A. Monica Cutno opened the Envision Science Academy board meeting.

Agenda Items:

Announcements

- Office of Charter School (OCS) training dates were shared and noted by the board.
- Board agreed to put brief bios and group photo of all board members on ESA website.
- Board members' travel schedules discussed for December and January. Preplanning will be done for any December/January school business. Board members will be available via email and phone during travel.
- Putting together a team for Triangle Family Service's Run/Walk on Sept 14th. Team will wear ESA t-shirts for visibility.

Governance Exercise – Board completed governance strengthening exercise for *Roles and Responsibilities* training. Board reviewed and voted to accept and submit the Board Profile and Summary exercise to the Office of Charter Schools.

Facility Options – Deliberated and voted against the former Xerium (rear) building due to school's long-term needs for growth and expansion. Presentation of facility options included 100% turnkey developers and financing companies such as Hock Construction, HighMark School Development, Charter School Development, and American Charter School Development. York Properties provided four land options in the Wake Forest area for review. Information will be sent to board members.

Moving Forward

- Roland - work on Founders' Reception to raise seed money (possible dates Nov 9 or 16)
- Portia/Sonal - work with realtors on land options and 100% financing firms
- Marla/Georgia - work on job description and recruitment for principal
- Monica - schedule Community Information Sessions to inform parents about Jan. 2014 enrollment
- Monica - 501(c)(3) for school and Envision Foundation

- Marla/Carolyn - put together team of teachers to hone curriculum
- Diego - develop Policies & Procedures handbook
- John - research/interview accounting firms

Closing – 8:15 PM

Follow Up Items:

Office of Charter School Training:

- Sept 23, 9:00 AM – 4:30 PM, NCDPI
- Oct 1, 6:30 PM – 8:00 PM, Webinar
- Oct 21, 9:00 AM – 4:00 PM, NCDPI
- Nov 5, 6:30 PM – 8:00 PM, Webinar
- Nov 25, 9:00 AM – 4:00 PM, NCDPI
- Dec 16, 9:00 AM – 4:00 PM, NCDPI
- Jan 7, 6:30 PM – 8:00 PM, Webinar
- Feb 4, 6:30 PM – 8:00 PM, Webinar
- Mar 4, 6:30PM – 8:00PM, Webinar

Next Meeting:

Sunday, September 8, 2013, 2:00-4:00 PM