



BOARD MEETING MINUTES

Board Members in Attendance:

<input type="checkbox"/> Ryan Cotterman, President	<input type="checkbox"/> Yuliya Morris, Treasurer	<input type="checkbox"/> Diego Torres
<input type="checkbox"/> Roland Lewis Jr., Vice President	<input type="checkbox"/> Shon Mallory	<input type="checkbox"/> A. Monica Cutno
<input type="checkbox"/> Holly Miller, Secretary		

I. Call to Order

- A. Regular monthly meeting of the Board of Directors was called to order at 6:31 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from the June 21, 2021 regular board meeting were presented by Ryan Cotterman.
- B. Financial report was given by Yuliya Morris.

Motion to approve the consent agenda.

Motion:	Holly Miller
Second:	A. Monica Cutno
Discussion:	None
Conflict of Interest:	None
Vote:	Unanimously approved (7-0)

III. Public Comments

- A. None presented.

IV. Committee Reports

- A. Academics Committee was given by Dr. Fuller.
 1. The school administration was re-organized recently to maximize the use of existing personnel and to distribute duties and workload more equally. Ms. Johnson will now be the Dean of Lower Elementary (grades K-2), Ms. Prentice will be Dean of Upper Elementary (grades 3-5), and Mr. Gorski will be Dean of Middle School (grades 6-8).
 2. The Read to Achieve Program was successful, with reading proficiency being at 97.6%.
 3. Summer Program was offered for grades K-7 and included math, ELA/reading, STEAM and physical activity.
 4. School Improvement Plan focused on reestablishing the “ESA Way” with teachers, which includes PBL/Experiential Learning, STEAM/STEAM Careers, Leadership/Competition and Global Citizenship.
 5. Groundwater session from the Racial Equity Institute is scheduled for July 30, 2021 at 9:00 AM until 12 PM.
 6. Dr. Fuller presented information regarding COVID-19 requirements for the upcoming school year, including recommendations within the Strong School Toolkit.

7. Camp Trinity will not provide any services beginning this year due to staffing shortages on their end.

Motion to approve recommendations included within Strong School Toolkit.

Motion: A. Monica Cutno
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

B. Finance Committee report was given by Yuliya Morris.

1. Final 2020-2021 budget was adjusted to accommodate additional spending due the School's healthy coverage ratio, such as technology, office supplies and curriculum materials.
2. Coverage ratio was 1.53 and days cash on hand was 102, which are both significantly above the requirements and are in good standing.
3. No significant updates to 2021-2022 budget.
4. Discussed several contracts relating to curriculum services and needs and our accounting firm.

Motion to approve updated final 2020-2021 budget.

Motion: Ryan Cotterman
Second: A. Monica Cutno
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to approve 2021-2022 Charter School Financial Services agreement.

Motion: A. Monica Cutno
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to approve 2021-2022 Brain Pop service agreement.

Motion: A. Monica Cutno
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to approve 2021-2022 DreamBox service agreement.

Motion: Holly Miller
Second: A. Monica Cutno
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to approve 2021-2022 IXL service agreement.

Motion: Roland Lewis Jr.
Second: Diego Torres
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to approve 2021-2022 Amplified IT service agreement.

Motion: Holly Miller
Second: A. Monica Cutno
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to approve 2021-2022 Learning A-Z agreement.

Motion: Ryan Cotterman
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to approve 2021-2022 Renaissance subscription agreement.

Motion: Shon Mallory
Second: Diego Torres
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to approve 2021-2022 Hill Learning subscription agreement.

Motion: A. Monica Cutno
Second: Shon Mallory
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to approve 2021-2022 Curriculum Associates (iReady) agreement.

Motion: Shon Mallory
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to approve 2021-2022 Seesaw agreement.

Motion: Holly Miller
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

C. Development Committee report was given by Roland Lewis Jr.

1. Bioretention pond fence is repaired.
2. Ball fields seeding and compost completed.
3. Tennis courts pad is poured. Work is continuing to move forward.

D. Governance Committee report was given by Diego Torres.

1. Reviewed COVID-19 vaccination policy.
2. Discussed the need to ensure that policies within the Policy Manual use consistent nomenclature throughout the manual.

Motion to approve COVID-19 Vaccine Policy.
Motion: Diego Torres
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

V. Closed Session

- A. The Board moved into closed session at 8:19 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6).

Motion to approve entering closed session.
Motion: Holly Miller
Second: Shon Mallory
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

- B. The Board exited closed session at 8:42 PM and resumed regular board meeting.

Motion to approve ending closed session.
Motion: Diego Torres
Second: Roland Lewis, Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

VI. Actions

Motion to accept the School's HR recommendations as discussed in closed session.
Motion: Shon Mallory
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

VII. Adjournment

- A. NC Association for Public Charter Schools Conference - Vision Casting: Bringing Clarity to 2021 and Beyond.
B. Board/Staff Training: Groundwater session from the Racial Equity Institute will be on July 30, 2021 at 9:00 AM until 12 PM and will be held virtually via Zoom link.
C. Next regular board meeting is on Monday, August 16, 2021 from 6:30 PM - 8:00 PM.
D. Next Business Advisory Board Committee Meeting will be on August 24, 2021 at 6:30 PM.
E. Board meeting was adjourned at 8:56 PM.

Motion to adjourn the meeting.
Motion: A. Monica Cutno
Second: Shon Mallory
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)